

# **BOARD MEETING MINUTES FOR BLUE RIVER PARK AND RECREATION DISTRICT**

---

## **I. MEETING DETAILS**

DATE: 06/05/2024

CALLED TO ORDER: 7:21PM

Location: MCKENZIE RIVER COMMUNITY SCHOOL, ADMIN. BLDG BOARD ROOM

Street Address: 51187 BLUE RIVER DRIVE

City: FINN ROCK

State: OREGON Zip: 97413

## **II. ATTENDEES**

BOARD MEMBERS PRESENT: JOSH CLOKE, TONY CASAD, JIM PARKS, MELANIE STANLEY

BOARD MEMBERS ABSENT: N/A

PUBLIC PRESENT: NANCY BEHM, JUDY CASAD

## **III. AGENDA AND MINUTES REVIEW AND APPROVAL**

MOTION TO APPROVE AGENDA AS PRESENTED

- JIM P. MOTIONS TO APPROVE, JOSH C. 2<sup>ND</sup>, ALL IN FAVOR, PASSES UNANIMOUSLY

MOTION TO APPROVE MINUTES AS PRESENTED

- JIM P. MOTIONS TO APPROVE, JOSH C. 2<sup>ND</sup>, ALL IN FAVOR, PASSES UNANIMOUSLY

## **IV. PUBLIC COMMENT**

- NO PUBLIC COMMENT GIVEN

## V. PARK STATUS REPORT

- OVERALL PARK UPDATE
  - ALL DANGER TREES HAVE BEEN REMOVED
  - CLEAN-UP FROM THAT REMOVAL HAS BEEN MOSTLY COMPLETED
  - READY TO HEAD INTO THE LARGER PROJECTS
- PHASE 2 OF PIER FUNDING/APPLICATION PROCESS
  - INTRO/INTERVIEW APPLICATION
  - LMI- QUALIFICATION FOR THE PROJECT
  - FINAL CRITERIA – PUBLIC INTERVIEW PROCESS, WHERE THERE WILL QUESTIONS FROM THE PUBLIC/PIER THAT HAVE TO MEET CERTAIN CRITERIA
  - IGA W/ LANE COUNTY FOR PROJECT MANAGEMENT WHICH WILL GIVE US HELP IN OUR PROJECT MANAGEMENT AND APPLICATION PROCESS
- WATER FAUCETS KEEP GETTING LEFT RUNNING AT THE PARK, OUR BILL IS UP TO ALMOST \$100; SO, WE NEED TO FIGURE OUT SOMETHING
  - TURN OFF/LOCK OUT RV SPOT?
  - JIM WILL BE LOOKING AT OPTIONS FOR SPRINGLOADED HANDLE FOR THE WATER IN THE MIDDLE OF THE PARK
- BUDGET APPROVAL
  - INCOME \$27,427
  - ADD'L \$1200 SUGGESTED FOR THE MOWING EXPENSES, GIVEN THE HIGHER FIRE DANGERS WE'VE BEEN FACING AND THE NEED TO HAVE IT DONE BY SOMEONE WITH MORE SUPPRESSION EQUIPMENT,
  - CHANGES EXPENSES TO \$6,402
    - JIM MOTIONS TO APPROVE THE BUDGET WITH THE ADD'L \$1200 IN EXPENSES, JOSH 2<sup>ND</sup>, ALL IN FAVOR, PASSES UNANIMOUSLY

## VI. NEW BUSINESS

N/A

## TREASURERS REPORT

- NO DEPOSITS, FULL REPORT AVAILABLE TO PUBLIC UPON REQUEST
  - CHECKING: \$5,298
  - SAVINGS: \$21,000
  - G.I.P.: \$7,850
  - SPECIAL PROJECTS: \$4,020

- JOSH MOTIONS TO ACCEPT FINANCIALS, MELANIE 2<sup>ND</sup>, ALL IN FAVOR, PASSES UNANIMOUSLY

#### SECRETARY'S REPORT

- STILL TRYING TO GET THE NEW ACCOUNT SET UP WITH BRPD BANK INFO.
- MINUTES WERE SENT PRIOR TO MEETING
- AVAILABLE TO PUBLIC UPON REQUEST

#### CHAIRS REPORT

- N/A

#### VII. MISC. ITEMS FROM DIRECTORS

- WE REALLY NEED TO TIGHTEN UP THE BUDGETING PROCESS AND GET BETTER ABOUT GETTING THINGS TURNED IN ON THE FILING DATES.
- WE REALLY NEED TO THINK ABOUT LOOKING FOR ANOTHER BOARD MEMBER TO FILL OUR OPEN POSITION
- STILL LOOKING AT SOME SORT OF MAINTANENCE IGA W/MRT AND LANE COUNTY PARKS, WILL KEEP UPDATES COMING AS THEY BECOME AVAILABLE

#### VIII. ADJOURNMENT.

*MOTION TO ADJOURN: JIM PARKS*

2<sup>ND</sup>: MELANIE STANLEY

*TIME ADJOURNED: 7:49PM*

Minutes prepared by: *M. J. Stanley*

Print Name: MELANIE STANLEY

Approved by: BOARD VOTE AT MONTHLY MTG., CONSIDERED DRAFT UNTIL VOTED ON AT NEXT MONTHLY MEETING.